



MINUTES OF GOVERNANCE AND ACCOUNTABILITY COMMITTEE MEETING –

TUESDAY 10 DECEMBER 2024 held at Langdale, Sampford Courtenay, 17:30

Present : M Carpenter, (Chair) P Collins , J McIlwraith , A Green

- 1. Chair's Welcome** - The meeting of this Committee has been called to resolve an action required to support the granting of the Foundation Award to the Parish Council

Cllr McIlwraith proposed to set-aside the requirement for 'Notice of a meeting' to be given

PROPOSED - Cllr McIlwraith SECONDED - Cllr Carpenter

- 2. Apologies** - none

- 3. Proposal** - That the Parish Council adopt the recommended Disciplinary Policy as per the template prepared by NALC. Appendix A. The policy sets out the Councils procedure to deal fairly with any concerns about work, conduct or absence of any employee.

PROPOSED - Cllr McIlwraith SECONDED - Cllr Green

The meeting closed at 17:41

Signed - M Carpenter