



NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

To Members of Sampford Courtenay Parish Council You are duly summoned to attend the meeting

Date and Venue – Wednesday 26th March 2025 7.30pm at the Sampford Courtenay Village Hall

AGENDA

1. Chairs Welcome and Apologies

2. Declarations of Interest

2.1. Register of Interests – Councillors are reminded of the need to update their register of interests

2.2 To declare any personal interests in items on the agenda and their nature

2.3 To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item)

3. Appointment of new Parish Clerk /RFO

4. **Approval of Minutes** – to resolve that the minutes of the Council meeting held on 08 January 2025 previously circulated , be signed as an accurate record.

5. **Public Participation** –limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders. These are available to read in full at www.sampfordcourtenay-pc.gov.uk or available from the Clerk.

6. Planning

6.1 **0273/25/LBC Westacott** – building consent required to replace roof - to note – ratify comment submitted to WDBC

6.2 **3314/24/VAR Bude Farm** –solar panels -improvements to roof- to note -ratify comment submitted to WDBC

6.3 **0609/25/TCA North Town Farm** – to comment - application to reduce size of Wych Elm –to be submitted by March 27th

7. Parish Priorities

7.1 **Priority 1 – Deliver Safer Roads – Thermal Imaging** verbal update Cllr Wilson

7.2 **Priority 2- Historic Heritage** –verbal update Cllr Wilson

7.3 **Priority 3- Village Green Development** –verbal update– Cllr Carpenter

7.4 **Priority 4- Sampford Courtenay Station** –verbal update – Cllr Mcllwraith

7.5 **Priority 5- Public Toilets – verbal update** –Cllr Carpenter

7.6 **Priority 6- Rural Business** –Rural Affairs Open meeting and Navigation Rural Realities Training Event - Cllr Wilson

8. Councillor and Clerk Reports

8.1 **Thermal Imaging Project** – Cllr Wilson – verbal report

8.2 **VE Day celebrations** –Cllr Wilson - verbal report

8.3 **Dog Bin request – Clerk** – report previously circulated

8.4 **Appointment of Internal Auditor** – Clerk – verbal report

8.5 **Annual Play Inspection – Clerk** – verbal report

8.6 **Tree Planting at Red Post – Cllr Collins** – verbal report

8.7 **Annual Village Clean up – Cllr Wilson** – verbal report

9. Finance

9.1 **Monthly accounts** - to note current position –circulated to Councillors

9.2 **End of Year accounts** – verbal update – Clerk

9.3 **Payments and Transfers** – approval of - circulated to Councillors

9.4 **Proposal to transfer Wind Turbine Grant** – to Parish Enhancement EMR (as agreed in the forecast Budget)

10. **Village Hall Update** – representative from the Village Hall committee

11. Date and timings of the next meetings and Items for the Agendas 07 May 2025

(1) Annual Parish Council meeting : (2) Parish Council meeting : and (3) the Annual Parish meeting 2025

Members of the Public are cordially invited to attend all Parish Council Meetings - to give their views and to ask a question of the Council on issues relating to the agenda .The Chair will direct any written or verbal responses.

Malcolm Harris -Clerk . ClerkSCPC@gmail.com Bridge Cottage Sticklepath Okehampton Tel 01647 279598

Payments, Receipts, and Transfers for Approval/Ratification – 26th March, 2025.

Details – payments	Amount	Notes	Status
Yu - Energy	£9.69	Toilets – electricity – December. DD	Paid
NALC	£60.00	Foundation report – accreditation fee.	Paid
HMRC	£56.80	January – Tax payable – Clerks wages	Paid
M.Harris	£227.84	Clerk’s wages - January	Paid
SC Village Hall	£18.00	Open Parish Meeting – Rural Affairs – January- 2 hrs.	Paid
Parish on-line	£45.00	Mapping software – Jan 25 – Jan 26.	Paid
P. Mallett	£111.95	Toilet Cleaner – Wages – January. Materials - £8.99.	Paid
Yu - Energy	£9.54	Toilets – electricity – Jan.DD	
M.Harris	£227.64	Clerks’ wages - Feb	Paid
HMRC	£57.00	PAYE – Clerks wages – Feb.	Paid
P. Mallett	£100.81	Toilet Cleaner -wages – Feb/materials.	Paid
NALC	£39.22	Training event - Chair	Paid
YU - Energy	£8.63	Toilets – electricity – Feb DD.	Paid
Play Inspection Company	£138.00	Annual Play Inspection Report.	Paid
SC Village Hall	£58.50	Hire of Hall - Parish Council Meetings – Nov, Jan, March. Interviews.	Paid
SWW	£48.23	Toilets - Water	Paid
Total Payments	£1216.85		

Details – Income			
SeaMoor Lotto	£18.00	Lotto win	Banked
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Heywoods Farm	£1250.00	Wind Turbine Grant	Banked
HMRC	£381.57	VAT Refund	Banked
Total Income	£1667.57		
Transfers			
Total transfers to current T1	Nil		

SeaMoor Lotto	£36.00	Lotto wins	Transferred
Wind Farm Grant	£1250.00	Grant	Transferred
Total transfers to Reserve Account.	£1286.00		
Account Balances @ 17/03/25			
Current account	£1449.10		
Reserve account	£33280.33		